

HOW TO DEFER TO NEXT YEAR, TRANSFER TO ANOTHER RUNNER, OR CHANGE RACES

NOTE: If you try to do any of these things, and you look yourself up and it says “Is this you?” beside your record, you’ll need to click on that first and get your record in place on RunSignUp before any of this will work.

HOW TO DEFER YOUR ENTRY TO NEXT YEAR

Go to the online registration site. In the left-hand menu, choose FIND A PARTICIPANT (Closer to race day, it will say PARTICIPANT TRACKING instead.)

Using the Search box, find your record. Click on MORE DETAILS

In the left-hand menu, choose Defer Registration

Enter your credit card information, and click on CONFIRM PAYMENT & DEFERRAL

HOW TO TRANSFER YOUR ENTRY TO ANOTHER RUNNER

Go to the online registration site. In the left-hand menu, choose FIND A PARTICIPANT (Closer to race day, it will say PARTICIPANT TRACKING instead.)

Using the Search box, find your record. Click on MORE DETAILS

In the left-hand menu, choose Transfer to Another Runner

Enter the person’s first and last name and email

Click on TRANSFER AS A GIFT

Enter your credit card information and click on TRANSFER REGISTRATION

HOW TO TRANSFER FROM MARATHON TO HALF MARATHON OR FROM HALF MARATHON TO MARATHON

Go to the online registration site. In the left-hand menu, choose FIND A PARTICIPANT (Closer to race day, it will say PARTICIPANT TRACKING instead.)

Using the Search box, find your record. Click on MORE DETAILS

In the left-hand menu, choose TRANSFER EVENT

The event you are registered for will appear. Click on START TRANSFER

Choose Your Event you are transferring to. Agree to the waiver and click CONTINUE

Fill in the information requested on the next screen and click CONTINUE. If more information screens come up, fill them in and click CONTINUE.

Enter your credit card information and click on CONFIRM PAYMENT